

Health and Safety Policy Statement

We accept our responsibility for health and safety and have a defined strategy and structure to ensure the effective implementation of the health and safety management system.

The Board:

- regard health and safety as a core management function and believe that the health, safety and welfare of employees, learners, contractors and visitors is our highest priority;
- believe that successful health and safety management can only be achieved through planning, implementation, audit and objective setting. As such, our Policy¹ will be reviewed annually;
- will ensure necessary preventative controls and resources, including time, personnel, equipment are made available to implement this Policy. We also recognise the need to effectively communicate our Policy and ensure our employees, learners, contractors and visitors are competent to fulfil health and safety roles and responsibilities.

The effective delivery of this Policy will also require everyone accepting a personal responsibility for their own health and safety and that of others. In addition, LTE Group will provide competent support and advice.

We will achieve a good health and safety performance by:

- providing and maintaining a safe, healthy working environment;
- providing information, instruction, training and supervision, enabling all to work safely and without injury or ill-health;
- communicate hazards and risks associated with work activities;
- identify and implement control measures to mitigate risk, so far as is reasonably practicable;
- continual improvement of our health and safety management system;
- providing safe plant, equipment and systems of work;
- implementing arrangements for the safe use, handling, storage and transport of equipment, materials and substances;
- complying with all applicable legal and other requirements for health & safety;
- monitoring and measuring our performance through inspections, observations, self-assessments, and internal audits;
- incorporating health and safety requirements into our supply chain management process to ensure contractors and suppliers are engaged.



Linda Dean, *Managing Director,*
Total People
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¹Total People Limited is a wholly owned subsidiary of LTE Group. Total People Limited adopt the LTE Group Health and Safety Policy.